

6th WARD CITY COUNCIL PROJECT FUNDING Discretionary Funding

Policies and Procedures

Each year, Members of the Council allocate discretionary funds to not-for-profit organizations in order to meet local needs and fill services. Thus, discretionary spending is a direct tool in meeting needs in our communities.

A list of organizations receiving 6th Ward discretionary funds, along with the amount, and a brief description of how the funds were to be used will be published on this webpage.

Request for 6th Ward Discretionary Funds must be done in writing.

Regretfully not all requests for discretionary funds can be granted.

What is Discretionary Funding?

Discretionary funding is a duly-appropriated sum of money in the City's expense budget allocated to an eligible not-for-profit organization by a Member of Council.

Applying for Discretionary Funding

Fill out the application found on this webpage, complete and return it to Councilwoman Davis, along with a cover letter further detailing your request.

Who Must Apply?

All organizations that wish to receive discretionary funding from Councilwoman Davis.

Deadline for requests

Funding request can be made at any time during the calendar year.

Reporting on Discretionary Funds

Allocations of Council discretionary funding are fully disclosed at the time the budget is adopted and updated periodically to reflect changes.

What Types of Organizations May Receive Discretionary Funds?

Discretionary funds may be allocated to not-for-profit; community-based social services providers.

Restrictions on the Use of Discretionary Funds

Funds may only be allocated for a public purpose and may not support political activities and private interests.

Public Purpose: All public funds, however awarded, must be used for a City purpose. In general, a City purpose is defined as an activity or service that is open to all members of the public, regardless of race, creed, gender, religious affiliation, etc., without restriction. All organizations, regardless of amount, are subject to review by the Council for public purpose and other criteria.

The City of Youngstown, Ohio
OFFICE OF CITY COUNCIL
26 S. Phelps St., 6th Fl., Youngstown, OH 44503



CITY COUNCIL PROJECT FUNDS APPLICATION

6th Ward

APPLICANT INFORMATION

TODAY'S DATE: _____ AMOUNT REQUESTING: \$ _____

APPLICANT'S NAME: _____
(LAST) (FIRST)

AGENCY REPRESENTING: _____

AGENCY ADDRESS: _____

CONTACT NUMBER: (____) _____ EMAIL: _____

PROJECT/EVENT INFORMATION

PROJECT/EVENT NAME: _____ DATE OF EVENT: _____

EVENT PURPOSE/PROJECT DESCRIPTION: _____

PLEASE IDENTIFY YOUR PROJECT/EVENT REQUEST CATEGORY:

- COMMUNITY EVENT
- EDUCATION
- YOUTH/SENIOR ACTIVITIES
- OTHER _____

PROJECT REQUEST:

City Council finds that the following qualifies as eligible for discretionary funding:

- 1) A non-profit entity that: (a) is exempt from federal income tax or is able to show proof at the time of application for discretionary funds of having filed for tax-exempt status as determined by the Internal Revenue Service under Section 501(c) of the United States Internal Revenue Code, or as an affiliate of a non-profit, tax-exempt corporation; and (b) is able to show proof of exemption; and (c) demonstrates that the proposed services, programs and events funded by the City of Youngstown Discretionary Funds will be open to the public.
- 2) A neighborhood association or other legally formed entity whose purpose as stated in its organizational documents is defined as serving the community.

***Fiscal Agent/Non-Profit** (attach IRS W9 Form) proof of agency status is necessary to disburse City Funds.

SIGNATURE

All fields are required to be filled out prior to submitting. Applications will be considered incomplete if missing information.

- I certify that that statements contained in the City Council Project/Event Fund Application are true, correct and complete to the best of my knowledge and belief.

Signature of Applicant: _____ Date: _____

APPROVAL OF FUNDS *(Internal Use Only)*

Signature of Councilmember *(if applicable)*: _____ Date: _____

Fiscal Approval: YES or NO

Approved Funding Amount: \$ _____

Ordinance #: _____